

Only students who are eligible for one of the Top-Ups have to submit this declaration. Please print, fill and sign the declaration and send it together with the supporting documents to international@th-luebeck.de before signing the Grant Agreement. The additional funding will automatically be taken into account when calculating your Erasmus+ grant.

Declaration of Honour for an Erasmus+ grant top-up

I (full name) _____, born on (dd.mm.yyyy) _____, hereby confirm that I will study a semester abroad at the THL's Erasmus+ partner university (name) _____ in (country) _____ during the winter semester 20 __/__ Summer semester 20__ and that I am entitled to apply for the following top-up(s) in the Erasmus+ programme :

| Please tick: | Top-Up | Top-up amount |
|--------------|---|--|
| | If relevant: additional travel days: ____ (max. 6) when traveling using a sustainable mode of transportation additional travel days: ____ (max. 2) when traveling "non-green" | up to 6 days of additional funding to cover travel days for a return trip, if relevant |
| | Social Top-Up for first generation students | 250 Euro / month |
| | Social Top-Up for working students | 250 Euro / month |
| | Social Top-Up for students with accompanying child(ren) Number of child(ren): ____ | <input type="checkbox"/> 250 Euro / month <u>or</u> <input type="checkbox"/> Contribution based on real costs |
| | Social Top-Up for students with a disability (min. GdB 20) or a chronic illness that will cause extra costs | <input type="checkbox"/> 250 Euro / month <u>or</u> <input type="checkbox"/> Contribution based on real costs |

I acknowledge to have read the conditions and criteria¹ to receive the individual top-up amounts and I will submit the required documents of proof to the International Office at TH Lübeck. I will keep the original documents for a period of 5 years and I will be able to provide additional supporting documents upon request by the TH Lübeck or the DAAD.

I hereby declare that the information provided is true and correct and I understand that I have to refund the total amount of all received top-up payments in the event that the above facts are found to be falsified.

Student

International Office

Place and date

Place and date

Signature

Signature

¹ See explanatory notes on page 2 and detailed information at <https://eu.daad.de/infos-fuer-einzelpersonen/foerderung-fuer-studierende-und-graduierte/sonderfoerderung/de/>

Explanatory notes

Participants receive the top-up amount to the individual support of the EU Erasmus+ grant.

Participants eligible for a social top-up are also entitled to receive the top-up amount for internships and additional funding to cover travel days. If a participant meets the criteria for more than one social top-up (e.g. first generation student and working student), only one social top-up can be granted.

Participants with a disability, a chronic illness or accompanying children can apply for a monthly top-up or a contribution based on real costs. The application for a contribution on real costs has to be submitted to the DAAD at least 3 months before the start of the mobility period.

1. **Additional travel days before and after the activity**

Participants, who travel to their partner university using a sustainable mode of transportation for at least 50% of the travel distance, can apply for up to 6 days of additional funding to cover travel days for a return trip, if relevant. The DAAD classifies the **train, carpooling, the bus, cycling and walking** as sustainable transportation modes.

Participants, who travel by plane, ferry or car or other "non-green" transportation modes, can apply for up to 2 days of additional funding to cover subsistence costs, if necessary.

For journeys of less than 500 km, the mode of transport is generally considered to be "Green Travel". The distance between the place of origin and the venue of the activity is indicated by using the distance calculator supported by the European Commission (<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>).

To receive the top-up:

- Save all tickets/ proof of travel for at least 5 years and submit a digital copy.

2. **Social top-up for first generation students**

Participants whose parents have not acquired an academic degree at a university or a university of applied sciences are eligible for this top-up. A degree from a university of cooperative education (*Berufsakademie*) leading to a qualification comparable to a university degree is to be treated as an academic degree. A master craftsman's diploma (*Meisterbrief*) is not to be equated with an academic degree in this context. University courses completed abroad that are not recognized as such in Germany (e.g. physiotherapy) are considered as an academic degree in this context. For participants with a single parent, this regulation only applies to the single parent. Eligible participants will receive a top-up amount to the Erasmus+ grant with an amount of 250 EUR per month.

To receive the top-up:

- Submit a declaration signed by your parents that they have not acquired an academic degree.

3. **Social top-up for working students**

Participants who have been employed for at least 6 months before the start of their studies abroad and who are unable to continue their employment during their stay abroad are entitled to apply for this top-up. The monthly net income must be between 450 and 850 Euro (sum of all monthly incoming). Students who are self-employed and/or studying in a dual/part-time programme are not eligible. Eligible participants will receive a top-up amount to the Erasmus+ grant with an amount of 250 EUR per month.

To receive the top-up:

- Submit a proof of employment, e.g. employment contract, payslips, employer's certificate.

4. **Social top-up for students with accompanying child(ren)**

Participants who will be accompanied by their child/children can apply. This also applies to couples. However, double funding of a child is excluded. Eligible participants will receive a top-up amount to the Erasmus+ grant with an amount of 250 EUR per month.

To receive the top-up:

- Submit a proof of parenthood (e.g. birth certificate, parental allowances) and travel documents for the child(ren)

5. **Social Top-Up for students with a disability or a chronic illness that will cause extra costs**

Participants with a min "degree of disability (GdB)" of 20 or a chronic illness that will cause extra costs while studying abroad can apply. Eligible participants will receive a top-up amount to the Erasmus+ grant with an amount of 250 EUR per month.

To receive the top-up:

- Submit a proof of disability (*Behindertenausweis*) or a medical statement confirming that there is an additional financial need abroad due to the chronic illness