

Call for Applications for Deutschlandstipendium Scholarship

Ninth Award Round: 1 September 2019 to 31 August 2020

I. Scholarship Regulations and Application Requirements

- 1.** Lübeck University of Applied Sciences will award Deutschlandstipendium Scholarships from 1st September, 2019 to 31st August, 2020, to cover for winter semester 2019/2020 (1st September, 2019 to 28th February 2020) and summer semester 2020 (1st March, 2020 to 31st August, 2020) respectively. The relevant legal framework for this scholarship is derived from the laws governing the creation of national scholarship programs (Scholarship Program Law - StipG of 21st July, 2010), The Regulation for the Implementation of Scholarship Program Law (Scholarship Program Regulation - StipV of 20th December, 2010) and **The Implementing Regulation of Lübeck University of Applied Sciences of 3rd June, 2019.**
- 2.** This scholarship applies to anyone who is already enrolled at the University of Applied Sciences Lübeck or is due to be enrolled in the semester following the application period in question, fulfills the performance criteria and receives no other scholarships and or other performance-related material support. The applicant has the right of choice. The receipt of BAföG is not affected by this scholarship.
- 3.** The scholarship amount is € 300.00 per month and is granted during the semester break as well. The funding period is initially one or two semesters, depending on the start of the program (WS / SS).
- 4.** Outstanding achievements shall be rewarded and the grant shall support the students to excel in their studies. They shall be enabled to have an in-depth and successful study.
- 5.** The number of scholarships to be awarded depends on the successful recruitment of private funds and is therefore subject to sufficient funds being raised. In this funding period, we expect to be able to award approximately 52 scholarships. **Applications are welcome from all departments (including online courses!).** The earmarked scholarships are distributed according to the current state of knowledge on subsequent courses.

Department of Applied Natural Sciences

- Biomedical Engineering (German Track)
- Environmental Engineering & Management
- Biomedical Engineering (English Track)

Department of Architecture and Civil Engineering

- Civil Engineering
- Civil Engineering, Construction Engineering
- Energy and Building Engineering & Management
- Architecture

Department of Electrical Engineering and Computer Science

- Computer Science / Software Engineering
- Electrical Engineering - Energy Systems and Automation (ESA)
- Electrical / Communication Systems
- Media Computer Science

Department of Mechanical Engineering and Business Administration

- Business Administration
- Industrial Engineering Food Industry (formerly Food Processing)
- Mechanical engineering
- Industrial engineering

6. The procedure for determining the suitability of an applicant is the responsibility of the university.

In principle, the scholarship can continue until the end of the regular period of study, if the prerequisites are met or in justified exceptional cases, the funding can be extended for maximum of two further semesters, provided the University of Applied Sciences Lübeck and the sponsors recognize the aforementioned reason for extension. By fulfilling the selection criteria and thereby making resources available for this course, Lübeck University of Applied Sciences endeavors to continue its commitment in the sense of long-term funding.

Applications for further funding will be sent directly to the second selection stage of the subsequent allocation round. **These applications will be decided upon independent of the**

ranking of initial scholarships applications and will hence be considered in no doubt. The basis for further support will be based on the applicant's positive aptitude and performance assessment of the past eligibility period by the selection panel.

7. There is no legal right to the scholarship.
8. There will be no review of the income situation.
9. Applicants must fulfill their obligations to abide by the required selection procedures (§ 10 StipG), in particular, upon request, to provide the information necessary for the examination of the aptitude and performance assessments, provide relevant evidence and immediately declare any changes in their circumstances that may be significant for the award of this scholarship, for instance, receipt of another scholarship.
10. The scholarship award may be withdrawn and the already received funds reclaimed, if it becomes apparent that the award was granted based on incorrect information provided by the candidate.
11. The scholarship holder may not take up any other financial support or employment obligations during the grant period.

II. Application Process

The application process is two-tiered and takes place exclusively in winter semester.

The application for the first selection round (first stage of the selection process) will be communicated electronically through an online application portal. For the purposes of access, initial registration is mandatory. **No** proofs / documents are required here. It is only necessary for purpose of signing the *Declaration of Application Procedure*, which can be downloaded in the application portal. At the latest before the submission of your application, an upload of the **corresponding documents will be necessary**.

Should the electronic application not be possible due to some technicalities, the application can consequently be made in writing or declared for transcription at the Lübeck University of Applied Sciences. In that case, the application should be sent to:

Lübeck University of Applied Sciences

Deutschlandstipendium

Mönkhofer Weg 239

23562 Lubeck

Applicants selected for the second stage will be requested by e-mail to submit the relevant documents. All applicants will be informed in writing about the verdict of their application, after completion of the entire procedure (both stages).

In case of any questions or clarifications, please contact the **Office of the Coordinator, Deutschlandstipendium, Lübeck University of Applied Sciences,**

Contact person:

Ms. Nicola Grabow

Tel .: +49 451 300 5458

E-Mail: deutschlandstipendium@th-luebeck.de

1. Legal validity is given only for the German version of this document.
2. German law shall apply exclusively. In case the applicants' habitual residence is in a foreign country at the time the contract is concluded, the application of mandatory legal provisions as laid down in the national legislation of this country shall remain unaffected by the choice of law. Place of jurisdiction is Lübeck. The same applies to traders, legal entities and separate funds under public law.